

C.S. Lewis Academy
Governing Board Meeting Minutes
October 7, 2009
7:30 P.M.

CALL TO ORDER 7:35PM

Present: Gary, Liz, Lincoln, Sharon, Jason, Lena, Gwen, Karen, Sammy, Reba, Carla, Lauren

PLEDGE OF ALLEGIANCE led by Karen

INVOCATION/INSPIRATIONAL THOUGHT - Gwen

CONSENT AGENDA – Motion to approve – Lauren, second by Reba – unanimous approval

- Approval of minutes
- Bills
 - August expenses \$145,875.85
 - 2009-2010 YTD expenses \$

PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS – none

FORMAL PUBLIC HEARINGS – none.

REPORT OF PTO (Parent Teacher Organization) – Spelling Bee 10/27, judged by Mayor Degraffenreid & Representative Patrick Painter. Peddler's Market coming up in November.

UNFINISHED BUSINESS

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NEW BUSINESS

- Budget Adoption – postponed
- New Logo – determined to allow Gwen to make final decision, discussion about new logo – initially decided not to have a sword because we didn't want to encourage violence & focus on the book on the shield. Sword or bow doesn't necessarily show violence, but strength. Existing logo looks like flames coming from behind the centaur. Silhouette looks funny with current logo because it's hard to tell what it is. Going with a new logo could pay attention to what the silhouette will look like.

REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES

- Director – Mr. Finch – leveled classes went really well, solid staff. Uniform checks went well, in & back to class. Question – why put in the level they were in last year? Continuation of scores – scantron test tells what the skills are – says they've mastered but doesn't show how far ahead they are, so don't know if they're one grade ahead or two for example. K12 doesn't have long placement test they had last year – they just use scantron now. Teachers give recommendations too for movement. Data to show where they are, rather than what the parent wants. Reading last year – not many moved. Have we addressed it this year? Have more flexibility this year compared to last year. Bottom classes severely behind – are staying with the teacher to push them up. Teacher stays with them. Goal is to move as fast as they can – don't have to adjust to a new teacher, etc. Some students are moved out if they are progressing faster. 1st graders not included in leveled groups? The classes are leveled – one class is really low, the others medium to high. If they show progress, will they be moved up? 2nd graders not doing reading study because they are all on grade level – we do have an advanced group. Have lists of scores to comparison schools – exceptions because Liberty's scores not turned in and Orchard Hills is appealing their scores.

Curriculum – classes are getting science twice a week, history by teachers at least weekly.

- Business Manager – Sharon/Lincoln – Expenses are down. Paid for portables & curriculum, outlays for special ed items ordered. Leak, battery, light bulbs – more than usual. Salaries up – new hire, more subs. Board Meeting is one week earlier than usual so numbers are unreconciled.

Budgets – submitted finance & program reports – will be presented at the next meeting when audit is completed. Negotiations report analyzing salaries/benefits, etc.

Swine flu training & blood borne pathogen training

Board expected to receive an income statement – wasn't prepared due to the early board meeting – will be prepared for future meetings.

REPORTS BY PRESIDENT AND BOARD MEMBERS

- Gwen – tee shirts – shirts will be purchased from Hansen's. Not ordering adult size shirts, just hoodies; presented colors, logo, shield
- Sammy – safety – husband paved crosswalk. Gary & Sammy – safety committee. Plan to meet once a month – Mr. Finch gave many ideas, fixed cones – to go on crosswalk, suggestion to put cone at corner so nobody can park there. There is a lot of double parking going on. Need to get a crossing guard. Safety vests worn by a couple people who will be there telling people if they are violating rules. Maybe get a speed limit sign in place? Lines painted with arrows, directing where to drive. Do we want to enforce one-way entrance? Playground safety – need more supervision. Bathroom safety – need new urinal guards installed.
- Carla – marketing – lots of needs – no money; Create some funding options. Need to schedule a marketing vision meeting. Wants to make sure we have an impressive lobby to give a good first impression of the school. Basic classroom stuff needed. Professional look to the school. Interior design plan – phased plan to be completed in a certain order so that one thing at a time can be completed as funding is available. Possibly hold a contest for BYU/UVU design students to come up with a plan. Maybe create a science center in the library. Community Outreach – artwork exhibit, get the school in local papers. Need to have an image to package. Showcase the teachers. Understand what our demographics are and target them. Look into grants, benefactors. Need to have the school able to sell itself if Jason is not there.
- Lena – website – need to know if the board is in favor of a new look for the website – Phil was under the impression that the board wanted the look the way it was. Board IS in favor of a new look – the current site was implemented by various individuals and when Phil took over it was easiest to use and get live. Safety plan on website easier to read – parking/pickup rules. PTO officers – more info? Teacher photos, bio info, fun stuff to make the teachers seem more personable. Special Ed blog? Somewhere to log hours. Want to make sure it's easy to follow. Possibly make the website committee a sub-committee of marketing? Try contacting design programs at college or high school level?
- Lauren – charter – went through the charter page by page. One concern is that there is little correlation between how the school is run and how the charter is presented. 1 – teacher qualifications, 2 – Employment/Termination at will – wage agreements in conflict. To make changes to the charter if it's major, the state board has to approve. If it's minor, the state board doesn't need to approve. Making the charter more presentable – maybe create annotated version page by page, include curriculum amendment, 7th/8th amendment. Comments "this fulfills this" type thing to make it more understandable. Reba will email Marlys to determine what we would need to get state board approval on.
- Karen – it is important that we present a professional appearance as a board. Careful as board members how we go into the office area/taking kids behind the desk, in back, etc. Leave this for after school hours with kids. The office closes around 3:30. Don't distract Nadia/Kelly during office hours so they can't focus on what they need to be doing.

PETITIONS AND COMMUNICATIONS

EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)

EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

ADJOURNMENT – 8:59PM Lena motion, Carla second.

Meetings scheduled – Marketing Vision Meeting – October 27th 8:45am instead of Policy Governance;

November 10th – Jason to quantify ends policies.