

**C.S. Lewis Academy  
Governing Board Meeting  
December 10, 2008  
7:30 P.M.**

**CALL TO ORDER – 7:40pm.** Present: Diane Samudio, Rhiannon Lind, Jason Finch, Renee Tribe, Brynn Janke, Sheila Watkins, Lena Barney, Kelly Carter, Karen Monsen, Tracy Roberts, Lauren Ploeger, Reba Vest; Excused – Gwen

**PLEDGE OF ALLEGIANCE**

**INVOCATION/INSPIRATIONAL THOUGHT** – Brynn Janke

**CONSENT AGENDA**

- Approval of minutes – October minutes missing.
- Bills – Total expenditures \$159,421.92. No unusual bills in November. Tracy motion to approve, Lauren second
- Anything someone wants on the agenda will be provided to the board members for their review at least one week in advance or the board won't be able to vote on it at that meeting.

**PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS** –This is an opportunity for the public to address the board. There will be a sign up sheet at the meeting or the public may email the board secretary to be put on the agenda/

**FORMAL PUBLIC HEARINGS -**

**REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES**

Parent Teacher Organization (PTO) – 7:57 – many fundraisers going – Santaquin City, Pampered Chef, Discovery Toys. Very little response to fundraisers. Caution because people are not as well off this year as in prior years. Struggling to get needed volunteers and more consistent volunteers. PTO board is very energetic and dedicated.

Director – Economic slowdown seems to have slowed volunteers. Growth in students from 274 on October 1<sup>st</sup> to 284 with 2 more starting after Christmas. Sample performance of 5<sup>th</sup> grade. At start of school year there was one complete non-reader who can now read basic words. We have 53 Special Ed students and 9 more in the process of qualifying. When we reach 55 we will need one full time special ed aid. Resumes have been submitted to Sidney for review. When we reach 40% economically disadvantaged, we can qualify for Title One funds. If we have over 40%, the funds can be used for everyone in the school. Most special ed students are Title One.

Progress with K12 – Miss Lind – trying to place grammar in the daily schedule. History is covered in individual classes. Question – what about art? We aren't using the curriculum now, but was it included in the purchase of the curriculum? It is available to be accessed online from home. Suggestion made to have lessons to teach parents how to use K-12 online. Encourage parents to meet at least once a year with their student's leveled teachers.

Motion to move 401K Retirement Plan changes up on the agenda – Reba motion, Lena second. We need to change signatures – add Tracy's and remove Reba's. It will take a board resolution to make changes. Declare discretionary match not requiring people to put in at this time. Suggestion that beginning January 1, 2009 if staff puts in 1%, match 2%, if put in 2%, match 4%, etc. Discussion – why not match one for one? Smarter to do the max. There is currently no vesting schedule in place. With the Hartford policy the first amendment is free. There are 12 people now putting money in, 8 who are not putting money in, and 6 part time employees who are not eligible. Sheila pointed out that the 6% may be in people's wage agreement. We would need a resolution by the middle of December to put into effect January 1<sup>st</sup>. This decision was tabled until the next meeting.

Business Manager – Find out why property services is at 50%. Lunch – state requires a policy to be in place by January 12<sup>th</sup>. List as an item on next month's agenda – Mr Finch to provide language on law.

### **UNFINISHED BUSINESS**

Change Board Meeting day/time – Discussion of various options, decision made that there will be no change at this time. Meetings will continue on the 2<sup>nd</sup> Wednesday of each month.

Advertising Strategy – left messages for Brandon – not returned. Jim said he wanted to be involved and they would spearhead marketing. Can we get postcards to mail out? Tracy will contact Jim, Gwen has information on design & pricing. Lena will get info on Rush Flyers to Gwen.

### **NEW BUSINESS.**

Budget Opening – Motion Reba, second Lena

move \$3,500 from line item 330.20 to employee motivation line item 801.23. Lauren motion to approve, Karen second. Unanimous vote.

### **REPORTS BY PRESIDENT AND BOARD MEMBERS**

Karen – are teacher evaluations completed? Can we see them before the next board meeting? Each board member will go to Mr Finch's office to review evaluations before the next board meeting.

### **PETITIONS AND COMMUNICATIONS**

**EXECUTIVE SESSION** entered into at 9:30, Kelly motion, Karen second. Close executive session at 10:17.

**EXECUTIVE SESSION** (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

**ADJOURNMENT 10:22pm** – motion Karen, second Reba