

## C. S. Lewis Academy Parent Teacher Organization

Board Meeting Minutes – Wednesday, January 16, 2009, 6:00 p.m.

Attending: Diane Samudio, Noele Corrigan, Heather Davis, Becky Hill

- I. PTO Page on School Website = Noele to get agendas, minutes, and PTO Chronicles to Phil Kersh.
- II. Uniform Donation/Exchange = Will just ask for donations. Ad in next Chronicles to donate gently used uniform clothing & to contact Mr. Finch if you feel you are in need of donated items.
- III. PTO Newsletter - Comments/Suggestions = Include spot that if teachers or parents have a school related announcement, they can put that in the Chronicles for free. Will need to be in the Monday before the Chronicles is to come out.
- IV. Calendaring - Diane
  - A. Spelling Bee - December 19, 2008, was deadline for National Spelling Bee participation. We will hold our own school spelling bee. We have committee members that have signed up to help, just need to find a date.
  - B. Science Fair - Need to work with Nebo School District. Diane will contact Reba Vest to discuss struggles she's having with Nebo in getting their cooperation.
- V. Character Connection Committee - Noele = Will follow up this month.
- VI. Fund Raisers
  - A. February Dance for Adults = C. S. Lewis Academy Royal Ball
    1. 13<sup>th</sup> or 14<sup>th</sup>? Will hold dance on Friday, February 13, 2009
    2. Time will be 7-9pm. \$5 per couple. Refreshments will be served. Attire is dressy casual. Jason & Stephanie Finch said they would do a half time performance and teach some moves.
    3. Noele to send note home with 6<sup>th</sup> & 7<sup>th</sup> grade girls asking for babysitting volunteers. Their hours will count toward family's volunteer hours for the year. Parents will need to sign the note and return. Age for children to be babysat will be 18 months through 4<sup>th</sup> grade. Girls can choose to come from 6:45-8 OR 8-9:15, or both.
    4. Diane will DJ, Heather is taking care of sound system.
    5. Becky to put out news release.
  - B. Family Portrait Fund Raiser by Lifetouch - Diane
    1. Gary Thacker from Lifetouch will be at the school Friday, February 13, 2009, starting at 4pm.
    2. He needs at least 20 commitments.
    3. \$10 Sitting Fee and family gets an 8x10, with no requirement to purchase anything else. Diane has prices for packages and will email to Noele to put in Chronicles.
    4. Appointments to be scheduled in 10 minute blocks, families to contact Diane to schedule appointment.
  - C. Discovery Toys - Noele = We will try the Discovery Toys fund raiser again next year and start earlier in the fall.
  - D. Chuck E. Cheese = Received email from Jason about having a school fund raiser with Chuck E. Cheese.
    1. Noele will request Monday, April 6, 2009, as the night for our school.
- VII. Pizza Fridays - Noele
  - A. Refund for absent students = If students have ordered pizza, but are absent that day, a refund will be issued by placing money in an envelope with child's name and placed in teacher's box.
  - B. Volunteer Schedule = Need two people there each Friday. Becky, Noele, and Marilyn can all help on Fridays. Diane might be able to assist on some Fridays. Heather to email 3 Friday lunch people.

- C. Will have pizza only option & meal option. Each piece of pizza = \$1, meal = \$1. Need plates, spoons for applesauce. Noele will go to Costco and get spoons, juice, applesauce, & fruit leather. We have plates in the PTO cupboards in the kitchen.
  - D. Noele will take Tax exempt number when making purchases.
  - E. Heather also mentioned \$3 Thursdays from Santa Queen. Will discuss at a later date.
- VIII. Literacy Festival - Friday, March 6, 2009
- A. Book Baskets - Response from Teachers - Marilyn = Have all responses.
  - B. Games - Response from Teachers - Marilyn = Marilyn has list and will follow up with teachers. Some want to do a game but need an idea.
  - C. Storyteller Schedule - 15 minute story - 5 minute rest = This will work great.
  - D. Usborne Book Fair - Noele = Jessica has scheduled. More information about Read-a-thon, etc. to come.
  - E. Blow ups in the gym, other. = Noele will look into.
  - F. Books for Ms. Torrejon = Dr. Seuss, & Ms. Gray = Frindle
- IX. Smith's Earn & Learn - Becky = Smith's told Becky that we already had the paperwork in and needed to follow up with person who was did it last year. Becky will follow up with Ms. Sorensen as she was taking care of this last year.
- X. Sweatshirts, polo shirts - light blue & yellow, with school shield - Noele = Need to wait for Board approval. Noele will follow up.
- XI. Meeting Adjourned