

C. S. Lewis Academy Parent Teacher Organization

Board Meeting Minutes – Thursday, February 5, 2009, 6:00 p.m.

Attending: Diane Samudio, Noele Corrigan, Heather Davis, Marilyn Roberts

- I. Hope of America - Noele faxed paper requesting a different meeting time. Have not heard back.
- II. Calendaring - Diane
 - A. Spelling Bee
 1. Need Date - Thursday, March 19, 2009
 2. Committee Members - Chair - Mrs. Watkins, Diane to give her list of parents who volunteered to help.
 - a. Mrs. Watkins has National Spelling Bee lists.
 - b. We will divide groups into 1st - 2nd grade; 3rd - 4th grade; & 5th - 7th grade.
 - c. Jason has trophies, Diane will follow up with him about sizes, etc.
 - d. Noele will look at minutes from last year to verify what we did as far as times, etc. A Certificate was given to all participants.
 - B. Science Fair - Diane
 1. Mrs. Watkins will be in charge. Diane will give her list of parents who volunteered to help.
 2. Nebo still has not contacted Diane.
- III. Character Connection Committee - Noele
 - A. Tiffany Wood has agreed to chair for the month of February. Committee will put on an assembly each month relating to a character trait. Accountability for February.
- IV. Fund Raisers
 - A. February Dance for Adults = C. S. Lewis Academy Royal Ball
 1. Decorations - doilies & balloons.
 2. Refreshments - home made or store bought cookies, brownies, etc. We need cups, a punch bowl (everyone to check around, if can't find, Noele will purchase one,) ice (Noele), water & lemon (Noele), napkins, small dessert plates.
 3. Sound System & Music - Heather - Thomas Davis set up in gym, sounds good.
 4. Babysitting - Noele - have not received any volunteer forms. Ms. Sorensen has agreed to open up her classroom and supervise for the evening.
 5. Dance Instruction & Entertainment by Jason & Stephanie Finch - Jason has also said he will sing a song.
 6. News Release - Becky - has sent in to 3 different papers.
 7. Noele to send note home asking for RSVP for dance, pictures, babysitting, & refreshment donations.
 - B. Family Portrait Fund Raiser by Lifetouch - Diane
 1. Do we have any commitments yet? - No, deadline to be Wednesday, February 11th, at 3pm. If we do not have 20, we will cancel Lifetouch.
 - C. Chuck E. Cheese - Noele - Confirmed for Monday, April 6, 2009. They will come and do assembly earlier in the day.
- V. Pizza Fridays - Noele
 - A. Tax exempt number - Able to use at Little Ceasar's, not at Costco. Brynn will need to send in all receipts to redeem taxes paid.
 - B. How is it going? - It's going well. We earned about \$140 the first two weeks. There are a few concerns which Noele included in issue of Chronicles that came out today.
- VI. Literacy Festival - Friday, March 6, 2009
 - A. Book Baskets - Response from Teachers - Marilyn has ordered books. She will put them in

- teachers' boxes when they arrive along with a note to have them send notes home to parents with items they would like to have donated to the basket.
- B. Games - Response from Teachers - Marilyn - There are a few who still have not decided yet. Some are having their room mom do it.
 - C. Storyteller - email from Jerri to Diane
 - 1. Jerri has said she would fill in. Diane will also fill in. Will divide the evening up so one person isn't in there the whole time. Diane will also contact Santaquin City Library to see if one of their storytellers would be willing to come. Stories will be from 6:30 to 8:30. Story to last 10 minutes with a 5 minute break. Last story time at 8:15
 - 2. The Drama Club will put on short commercials after some of the stories to advertise their upcoming play.
 - D. Usborne Book Fair & Read-a-thon - Where will we set up the Book Fair?- On the stage.
 - E. Blow ups in the gym, other. - Noele - Needs to call
 - F. Time? 6-9pm
 - G. Food - Scheduled meeting on Friday, February 20th, to discuss food options, prices, etc. Noele to look up notes from last year about ticket prices, tickets per activity, meal prices, etc.
- VII. Smith's Earn & Learn - Becky - Smith's has agreed to put the paperwork through. Becky is following up.
- VIII. Sweatshirts, polo shirts - light blue & yellow, with school shield - Noele
- A. Board did not approve additional colors.
 - B. Do we want to move forward with embroidered hoodie fund-raiser? - No, we have enough going on.
- IX. Two "Board Awards" - Diane
- A. Board award presented to Noele
 - B. Other recipient not in attendance, will present next month.
- X. Meeting Adjourned