

**C.S. Lewis Academy  
Governing Board Meeting  
February 11, 2009  
7:30 P.M.**

**Work Session:** 7:00 P.M. School Policies Training – Implementing Policy Governance

**CALL TO ORDER 7:40pm. Present:** Sheila Watkins, Jason Finch, Lincoln Fillmore, Brynn Janke, Diane Samudio, Sidney Armstrong, Karen Monsen, Gwen Heath, Lauren Ploeger, Tracy Roberts, Lena Barney, Reba Vest, Kelly Carter.

**PLEDGE OF ALLEGIANCE**

**INVOCATION/INSPIRATIONAL THOUGHT**

**CONSENT AGENDA** motion to approve, Reba; seconded Lauren – unanimously approved

- Approval of minutes
- Bills
  - YTD expenses \$1,088,328.86
  - January expenses \$143,284.29

**PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS – 5 min**

Sign up sheet available prior to the board meeting or email [pooflena@hotmail.com](mailto:pooflena@hotmail.com) to be added to the agenda.

**FORMAL PUBLIC HEARINGS**

**REPORT OF PTO (Parent Teacher Organization) – 5 min** The PTO is struggling with fundraisers. The dance on 2/13 has had no RSVP's for day care. Ms Sorensen is chaperoning the child care. Parent involvement for volunteers is struggling. Suggestion to have a form to fill out & return when asking for RSVP's in the future. Pictures cancelled because of lack of response. PTO is not expecting to meet the \$5,000 in fundraising originally anticipated for the year.

**UNFINISHED BUSINESS**

- Lunch Vending Policy – Gwen motion to accept CSLA Nutrition & Physical Activity Wellness Policy; Kelly second; unanimously approved.
- Marketing Strategy – Reba & Lena will put together a plan for brochures/ marketing. Check into Payson Market Community billboard, Chamber of Commerce packet – Tracy will attend Chamber of Commerce Banquet.
- Director's Contract – completed & implemented

**NEW BUSINESS**

- Change time for board meetings – Determined to keep the same.
- 2009-2010 School Year Budget – Motion to approve – Karen; second – Reba; unanimously approved.
- Enrollment Strategy 09-10 School Year
- School Year Calendar 09-10
- K12 Plans for 09-10 School Year – we may not be able to have Rhiannon. We will need someone to manage testing and movement with reading/math classes. Discussion about hiring a part time person as computer tech and to take on these duties. Rhiannon was a big part in setting up the study groups. Considering budgetary aspect of hiring someone new – discussion about a new person picking up some administrative duties as well. We need to set up a meeting with K12 to discuss our options.
- After School Pickup Policy Enforcement – discussion about 5 MPH sign installed, someone with an orange jacket to monitor. People are not picking up their kids after school. Discussion about calling parents & following up to let them know the burden it places on the school. Other schools just lock the doors and kids make parents feel bad.

## **REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES**

- Director –
  - 333 students enrolled for next year. 450 allowed.
  - Imagine Learning in Springville gave \$9,000 grant for 38 licenses for ELL students – teaching English program. Have until Dec 2009 then need to renew. We can track progress. Currently we don't have an ESL program and this will provide for it.
  - Scantron Progress – every class is showing improvement
  - Title One requires parent involvement policy
- Business Manager – Read Out Loud computer program can highlight words & have read to them the books for class. Teachers can use on a Smart Board. Extremely successful & highly recommended by state. Use for Spanish speaking parents to have things read to them. Motion to approve funding for Read Out Loud program by Lauren; second by Karen; unanimously approved by the board.

## **REPORTS BY PRESIDENT AND BOARD MEMBERS**

### **PETITIONS AND COMMUNICATIONS**

**EXECUTIVE SESSION** called at 9:00 and ended at 9:25.

**EXECUTIVE SESSION** (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

**ADJOURNMENT – Motion to adjourn by Lauren, seconded by Gwen 9:26PM**