

C.S. LEWIS ACADEMY
Board Meeting Minutes
August 13, 2008 – 7:30 pm

I. Introduction

a. Welcome 8:02 pm

Present: Board Members – Tracy Roberts (conducting), Lauren Ploeger, Gwen Heath, Lena Barney (new), Kelly Carter, Karen Monsen, Principal – Jason Finch, Business Manager – Brynn Janke, Parents – Mariah Haws, Noele Corrigan

b. Approval of minutes

Approve minutes from two July Board Meetings. Motion: Kelly Second: Karen Vote: Aye 5

II. Report from Principal

a. Enrollment Status

Jason handed out current class lists. Current enrollment number = 295.

b. Staffing Status

Update from Jason. He hired Sheila Watkins to teach the second 5th grade class. She will serve as a mentor teacher to some of the younger teachers. For now, we will have no PE or music teachers. This means teachers will have no planning time and this year they will be required to turn in weekly lesson plans. Discussed using volunteers for PE and music. Volunteers would need to be “qualified” and have background checks. PTO will look into having booth at Meet the Teachers Night regarding background checks. (Note: Brynn to work w/Lena on her background check as a new board member.)

c. MAS Computers Report

Report from Brynn. Could get server with education discount, it would cost \$1,500. Discussed advantages of the server: cheaper upkeep (number of licenses), easier maintenance, safer – filtering, better for CBT (computer based testing). Compared cost to \$830 for firewall/anti-virus software for each computer. Jason stressed immediate need for server arguing that we are a technologically advanced school, it doesn't make sense that we don't have a server.

Resolution 081308-1: Move forward with purchase of server at next budget opening.

Motion: Gwen Second: Lena

Discussion: When to have budget opening? Will need one Oct 1st once we have a final enrollment count. Need one before that to determine contingency plan for budget if enrollment does not reach capacity. Tentatively scheduled budget opening for Tuesday night after the Meet the Teachers Night. Depending on outcome of budget opening, server should be operational within first week of school.

Vote: Aye – Karen, Kelly, Lena, Lauren, Gwen

III. Report from Business Manager

a. Budget Update

Minimal expenditures since approval of budget last month. Discuss in more detail at budget opening.

b. Facilities Update

Brynn has spoken to Nick Miller of M13 Construction. She will be meeting with him tomorrow to create a specific list with deadlines. They continue to promise all will be completed by the start of school. Scott Brand has committed to providing a portable for one year at no cost.

c. Lunch Update

Brynn attended 2-day training for Federal lunch program. We are late getting started and are waiting on approval from USOE. Pending that approval, we should be able to start serving lunch sometime between October and January. We still do need a lunch lady and weekly volunteers. Gwen suggested that Chef Anthony set up a booth at the Meet the Teachers night.

d. Teacher Salary/Wage Agreements

Resolution 081308-2: Approval of revised teacher salary/wage agreement.

Motion: Lauren Second: Karen

Discussion: Kelly asked what if teacher doesn't like the new agreement. Brynn convinced that she would be able to show teachers that the new plan is really better than last year's because they have opportunity to earn more than salary through performance pay.

Vote: Aye – Karen, Kelly, Lena, Lauren, Gwen

IV. Busing

Report from Brynn on response to busing interest email. Discussion: question of whether or not busing program would pay for itself. Busing vs. carpooling? Will it affect enrollment? Brynn will add busing interest booth to PTO's carpool booth on Tuesday.

Resolution 081308-3: Table decision on busing until Tuesday's budget meeting

Motion: Karen Second: Lena Vote: Aye 5

V. Other

Schedule Board Meeting for budget opening: Tuesday, August 19, 2008 at 8:00 p.m.

Discussion of UDOT issue – SR-198 Road closure. Could affect our enrollment – adds 15 min to Santaquin-side commuters. Should we have a petition to let our commuters pass through construction during pick-up and drop-off times. UDOT representative will be coming to Tuesday's Meet the Teachers. Board should talk to him beforehand. Tracy will call him and let the rest of us know how to proceed.

VI. Closed Session (if necessary) None.

VII. Adjourn 9.55 pm Motion: Gwen Second: Kelly Vote: Aye 5