

C.S. LEWIS ACADEMY
Board Meeting Minutes
July 12, 2008 – 4:00 pm

I. Introduction

a. Welcome

Call to order @ 4:30 pm. This meeting was not recorded.

Present: Reba Vest, Lauren Ploeger, Marilyn Roberts (excused early), Karen Monsen, Kelly Carter, Gwen Heath (late); Tracy Roberts (late); Brynn Janke

b. Approval of minutes

Motion: Kelly Second: Marilyn Vote: Aye - all

II. Employee Leave Pay-out

Motion: Lauren Second: Kelly Not to pay out unused leave (10 or 12 days)

Discussion: Karen read aloud memo from Brynn; teachers expecting pay out based on what Jason said; will it hurt our relationship w/Jason and/or teachers if we don't pay out; Marilyn suggested faculty meeting to explain all sides of situation (promise vs. agreement vs. budget); language of agreement – sickness vs. personal; if we pay out personal (2 days) and not sick (10 days) probably cost under \$1,000; this will be one time circumstance since next year this will be addressed in performance pay plan and revised salary/wage agreement.

Motion: Lauren Second: Kelly Amend motion

Resolution 071208-1: Pay out unused personal days (maximum of two) at \$65 per day.

Motion: Kelly Second: Lauren Vote: Aye – Karen, Marilyn, Lauren, Kelly

Karen to talk to Jason for explanation. Karen and Reba to draft letter to teachers w/ mailing of reimbursement checks.

III. Revised salary wage agreement

Brynn read new paragraph in salary/wage agreement.

Resolution 071208-2: Adopt revised teacher salary/wage agreement.

Motion: Marilyn Second: Karen

Discussion: Explanation of State mandated raises; bonus vs. performance pay plan; Reba requested list of salaries. (Note: Lincoln drafting performance pay plan for Jason.)

Vote: Aye – Kelly, Lauren, Marilyn, Karen

Motion: Kelly Second: Karen Move up Website agenda item.

V. Website

Resolution 071208-3: Approach Phil Kersh regarding a redo of the CSLA website. Kelly to talk to Mr. Kersh. Brynn to work with him on transition.

Motion: Karen Second: Kelly

Discussion: Kelly had talked to Mr. Kersh who said he would take over website as his volunteer hours for the school. Brynn had some other options; none of which as good. Mr. Kersh may also be able to help us with some IT issues.

Vote: Aye – Kelly, Lauren, Marilyn, Karen

Tracy arrived. Marilyn excused.

IV. School Lunch

Tracy read aloud email regarding his meeting with Chef Anthony.

Resolution 071208-4: Enter into contract with Chef Anthony for lunch services.

Motion: Tracy Second: Kelly

Discussion: No sense in providing lunch w/out Federal program (Title I status); floating intitial costs – Federal \$ will be retroactive; other response emails – help with recruiting; quality of food- satisfaction through purchase contract; reiterate – won't find it cheaper; preparing food on premises vs. county health dep't requirements; end of five year- buy equipment/end of ten – keep it; what is point of 1 year provisional; budget risk – will it pay for itself? Do we have \$ in budget?; explanation of free/reduced lunch vs. Title I; escalation in cost of lunch; definition of purchase satisfaction – up to Board or principal? not a stipulation we really have control over

Review: Want to do Federal Lunch Program

No point in 1 year provisional contract – do 5 year contract

No one cheaper

Incorporate into contract

- Purchase satisfaction
- Owning equipment at end of 10 years OR Purchasing it at market value after 5
- Utah County Health requirements
- Cost of lunch remains same over 5 year contract

Tracy to talk to Chef Anthony, then coordinate with Brynn. Brynn will be \$ person. Brynn and all admin staff to receive training. Need parent to be lunch lady. Other volunteers – one for each day of the week.

Vote: Aye – Karen, Gwen, Tracy, Lauren, Kelly

V. Website

See above.

VI. Updated email addresses

Only Karen's email has changed: kcmonsens1@aol.com. Lauren to send out email with Board email addresses.

Still need to fill seventh Board position. 3 applicants: Lena Barney, Ben Smith, and Rhonda Williams. Reba to schedule interviews for Wednesday, July 30th at 7 pm at CSLA.

VII. Adjourn

Motion: Tracy

Second: Karen

6:05 p.m.