

C.S. LEWIS ACADEMY
Board Meeting Minutes
June 25, 2008 – 7:30 pm

I. Introduction

a. Welcome

Meeting called to order at 8 pm.

Present: Reba Vest, Lauren Ploeger, Tracy Roberts, Karen Monsen, Kelly Carter, Jason Finch, Lincoln Fillmore, Brynn Janke, and Brynn's mother

Late: Marilyn Roberts

Absent: Gwen Heath

b. Approval of minutes

Motion: Tracy Second: Kelly Vote: AYE – unanimous

II. Report from Principal

a. Enrollment Status

Current enrollment for 2008-09 = 279 students

Kindergarten – 2 openings for pm kindergarten

1st grade – 1 opening

2nd grade – classes have 17 and 16 students

3rd grade – 22 and 19

4th grade – 15 and 15

5th grade – 15 and 14

6th grade – 15 and 15

7th grade – 18

People have been coming in for open houses

b. Staffing Status

Review of summer staffing.

Discussion of position for Diane Hill – possible librarian? computer lab?

Board to set Budget – Jason to make staff fit within budget.

Next year staff – one opening for 5th grade. Jason has someone in mind but decision to hire based on enrollment – need 37 students in grade to justify 2 teachers.

Marilyn arrived.

III. Report from Business Manager

a. Budget Update

See handout. Existing budget essentially balanced for 348 students.

Good news: State grant awarded.

Specific items discussed:

Curriculum - K12 \$82,000, other (i.e. Spanish) \$13,000

Discussion: Buy less curriculum, then make copies – is that cheaper? Or use answer sheets with transparencies (or Smart board). Brynn to research cost difference.

Property tax - \$30,000

Discussion: Just an estimate, could be high. Will we even have to pay it since we are a public school? Tracy thinks not.

Other specific questions regarding marketing, lunch, dues, etc.

Library –

Tracy spoke to Senator Madsen who is willing to seed funds that will lead to other philanthropists donating money. Money is not likely before school – more like Christmas time.

Jessica may have found materials for shelves at cost.

Still question of cataloguing system

Benefits

Question from Jason regarding full-time/part-time difference – what requires benefits.

Tech Grants

Discussed as option to add money to our budget. Sue Furick from K12 had some suggestions. Not likely a significant amount of money.

b. Facilities Update

The sign is up. Discussion of who should get keys to sign. School admin, PTO, copy at front desk.

Letters for sign in a week.

Landscaping: Hank w/M13 says he is waiting on Scott Brand. Why? Lauren to call Scott.

Flag should be up next week.

Ground maintenance to be discussed in July or August.

Need to investigate bus cost.

c. Health Benefit Update

i. Employee Buyout plan

ii. Renee shopping; new insurance effective Aug 1

Blue Cross cost has risen, Renee is looking at Select Health.

Lincoln suggested soliciting other bids for insurance services.

Employee buy-out for those who choose not to participate in school health plan may be an added expense.

More research is needed.

d. Budget 08-09 Discussion—Vote

Resolution 062508-1: Approval of 2008-09 Budget.

Motion: Tracy Second: Karen Vote: Aye – Lauren, Tracy, Karen, Kelly, Marilyn

e. Performance Pay Discussion—Vote

Jason presented Merit Pay Plan.

Point adjustment needed on page 1: Average Student Learning Points should be changed from 0, 5, 10, 20 to 0, 10, 20, 30. Extracurricular points up to 5 – need to be better defined.

Plan needs to be Board approved in order to receive money. Amount of money based on enrollment.

Amount eligible to each teacher based on number of teachers.

This will affect salary/wage agreement. Revised agenda to be reviewed next Board meeting.

Resolution 062508-2: Adopt Performance Pay Plan as presented by Jason Finch with changes as discussed.

Discussion: Tracy had question regarding sick vs vacation time. Should be taken care of in attendance points section.

Motion: Lauren Second: Marilyn Vote: AYE – Lauren, Tracy, Karen, Kelly, Marilyn

f. Charter Solutions Agreement—Vote

Agreement presented by Lincoln Fillmore.

Resolution 062508-2: Approve Charter Solutions service agreement.

Motion: Karen Second: Kelly Vote: AYE – Lauren, Tracy, Karen, Kelly, Marilyn

g. School Lunch

We need to make a decision soon regarding contracting with Chef Anthony Stephens for catering services. No one will be able to beat his prices, however, quality control is an issue. Concern with making a commitment of 5-year contract. Can that be negotiated? Can we have the first year as a provisional? Tracy will talk to Anthony and report back to the Board.

IV. Update on Charter School Conference

Jason and Karen both said the conference was fabulous. We should have a goal to send more people next year. Karen passed out an article by Brian Carpenter for Board to read prior to policy governance planning meeting.

V. Board Positions and Meeting Schedule

A replacement for Marilyn's Board position has not been found. Board and Jason to brainstorm names of people to contact regarding the position.

Upcoming meetings:

Tuesday, July 8th, 1 pm, Kelly's house – Evaluation and Review of Jason Finch as principal/director. Feedback to be given to Jason at a later date.

Saturday, July 12th, 4 pm, Lauren's house – July Board Meeting

Saturday, July 12th, Lauren's house following Board meeting – Policy Governance Planning Meeting

Wednesday, August 13th, 7:30 pm, School – August Board Meeting

VI. Closed Session (if necessary)

None.

VII. Adjourn

Motion to adjourn at 10 pm.

Motion: Tracy Second: Marilyn Vote: AYE – Lauren, Tracy, Karen, Kelly, Marilyn