

**C.S. LEWIS ACADEMY
BOARD MEETING MINUTES
JULY 12, 2007 - 7:00 PM**

1. Introduction

a. Welcome

Board Attendance: Reba Vest, Noele Corrigan, Lauren Ploeger,

Board Absent: Marilyn Roberts, Gwen Heath

Others in Attendance: Brynn Janke (business manager); Kelly Carter (founder); Parents: Sara Baron, Rebecca Marshall, Becky Hill, Damien and Danielle Lindstrom, Angelica Figueroa.

b. Approval of minutes

Noele motion to approve, Reba seconded Vote: Aye 3 Nay 0

II. Policies and Procedures

a. Budget and Financial Policy

Lauren motion to approve, Reba seconded Vote: Aye 3 Nay 0

b. Conflict of Interest Policy

Standard policy for 501(c)(3); Noele motion to approve, Reba seconded Vote: Aye 3 Nay 0

c. Dress Code

Discussion: tuck in shirts - No, as long as not too long; review acceptable shoes; coordinate socks with shirt or pants color; hair length for boys - bottom of collar; shorts, etc. must be knee length; confusion over acceptability of external pockets or pockets with flaps; remove language about metal fasteners for *jumpers*; remember to make dress code simple - use as a leveler to enhance education.

Lauren motion to approve with changes as discussed, Noele seconded Vote: Aye 3 Nay 0

d. Lottery/Enrollment Policy Update

Enrollment periods added: July 1-15, July 15-31, and August 1-15 Reba motion to approve, Noele seconded Vote: Aye 3 Nay 0

e. Safety Policies

Noele motion to table, Reba seconded Vote: Aye 3 Nay 0

f. Employee Handbook

Minor changes needed: full time = 36 hours. Keep compliant with existing policies.

Reba motion to approve with changes as discussed, Noele seconded Vote: Aye 3 Nay 0

III. Outreach Update

a. Parades/Fairs

Reba has schedule to canvas neighborhoods with fliers. Looking good for Nephi, need *help* for others.

b. Wal-Mart

Lauren received suggestion to have enrollment forms at a table at each door. This would require more people - depends on who signs up.

c. Mobile Billboard

\$1000 first week, \$500 per week - too expensive. Also decided not to renew movie theater advertising.

IV. Committee Reports and Updates (as necessary)

Technology: digital phone system - expensive but only option - need additional software to do automatic calling. Library: found good and inexpensive catalog system; still working on getting video to Oprah.

Safety: pick up/drop off discussion

Concerns of neighbors on Peach St. Meeting next week with contractor.

V. Public Q & A