

C.S. LEWIS ACADEMY
Board Meeting Minutes
June 14, 2007 – 6:00 pm

I. Introduction

Board Attendance: Reba Vest, Noele Corrigan, Lauren Ploeger, Marilyn Roberts, Gwen Heath

Others in Attendance: Kelly Carter (founder); Parents: Ross Paul, Sergio Baron, Margarita Torres, Rogelia Killian (Sidney Armstrong's aide); Ellen and Norman Davis (SmartBoards); Benefits Salespeople: Renee Tribe, and Ryan Bingham/Brent Bennett

- a. Welcome
- b. Approval of minutes

Marilyn motion to approve, Noele seconded Vote: Aye 5 Nay 0

II. Policies and Procedures

- a. Contract with Charter Solutions

Lauren motion to sign, Gwen seconded Vote: Aye 5 Nay 0

- b. Financial Policy

Noele motion to table, Reba seconded Vote: Aye 5 Nay 0

- c. Special Ed Plan

Reba motion to approve, Marilyn seconded Vote: Aye 5 Nay 0

III. Committee Reports and Updates

Safety: safety checklist items due at July site visit; Meeting with Marlies Burns will be July 10th at 1 pm. Report from Kelly – using policy model for most policies, need first aid plan for in school, i.e. training teachers (PDD before school)

Building: Lauren in contact with Scott Brand – need to pick colors, Scott to provide color boards – he'll also give us quote for trailers and construction schedule. Reba to research Plan B, alternative location, i.e. Clarion Manor

Technology: Reba has quote from one contractor for installing phone, internet, etc. and is in process of getting another quote.

Dress Code: policy is coming along. Ross Paul asked for basic overview of what dress code will be.

Outreach: sign will go to printer Monday and will be done end of next week - 6' by 8' Lauren will check with Scott about where on property to put sign, Kelly's husband may be able to help install it on posts.

Staffing: secretary – decision to extend offer to Diane Hill(?), Teachers – Jason to talk to Diane Baird, Anne is not certified and Eileen is too expensive.

Curriculum: Noele spoke to Bart about language arts curriculum – he advised to stick with open court and not to try to incorporate Riggs and/or Shurley.

Fundraising: Yard Sale at Reba's house – need donations to sell/raffle; Kelly looking into parades/booths at Salem, Nephi, Lavender days, Scottish Festival, and Santaquin

IV. Employee Insurance and Benefits

- 1) Renee Tribe from Beneficial Financial Group – provides total plan: dental, health, 401K, etc. – can help w/HR – experience w/Charter Schools – can talk one-on-one w/teachers – need good benefits to retain teachers
- 2) Spectra Management: Ryan Bingham and Brent Bennett, health and investments, respectively – also experienced w/Charter schools – two stages to employee benefits: first, find broker, second, find product/plan – everything web-based – needs will change from year-to-year

V. Smart Boards

Ellen and Norman Davis demonstrated use of SmartBoard. Their “Smart Notebook” software is compatible with K12, as well as word and excel. Therefore, teachers can convert existing lessons plans onto smart board. Students and teachers will have access to software at home for free. Quotes: 64” diagonal \$1119 each plus shipping, used 77” diagonal (about 3 years left on 5-yr warranty) \$750 each plus ~\$250 shipping for 5 used boards. Projectors just under \$700 each – comes with software. Training available but not necessary. See smarttech.com(?) Ellen gave various quotes to Gwen.

VI. School Photos

Kelly said that parent council will most likely recommend to go with Idlewild(?). Company from Goshen that presented at a previous meeting. Comparable with Lifetouch and we can support local business.

VII. Other

Rogelia Killian – Sidney Armstrong’s aide – looking for part-time work – fluent in Spanish but not certified to teach – requested copy of CSLA charter

VIII. Closed Session (as necessary)

Board Planning Meeting – Tuesday, June 19th 11 am Reba’s house